



Welcome to the Kiwi Kitchen School Lunch Order System

Kiwi Kitchen offers four freshly-prepared choices each day, including a vegetarian menu. You can choose the days and dates when you would like to order. Orders should be placed by Thursday before the week of delivery.

Regular Size ¥700 per meal (price includes side dish)

Large Size ¥900 per meal (price includes side dish)

HOW TO CREATE A NEW ACCOUNT

1. You can sign-up for a new account here https://edu.kiwikitchen.com/users/sign_up
2. **PLEASE NOTE** After you click the 'Request Signup' button, we will approve your request manually. Although we try to confirm all accounts as quickly as possible, it may take up to 24 hours to process requests.
3. After you receive an email titled 'Confirm your Kiwi Kitchen account', click the link in the email to confirm your account and add a password.
4. Add students to your account. Please note that you can add multiple students to a single account.
5. Click on 'Orders' in the top menu.

The above steps only need to be performed once; from then on, you can log in and you will go directly to Step A (below)

If you need to edit the student grade or change your details, you can access this in the 'Account' menu at the top of the screen.

HOW TO PLACE AN ORDER

- A. When you log in, you should see a calendar where you can click on your child's name to order from the menu for that day.
Add items to your cart for each day required, and for each student.
- B. When you're ready to check out, click on 'Cart' in the top menu
Check your order details are correct, then you can pay online securely using a credit card, Apple Pay, or Google Pay.

ORDER DEADLINE

The lunch order deadline is at midnight on the Thursday before the week of delivery.
Please note, Kiwi Kitchen is not able to add orders after the deadline.

MENU

You can view or print the menu for the full month (some dates may not be available for your school or grade; please check the school calendar directly)

https://edu.kiwikitchen.com/edu/meals_calendar_for_kitchen

INGREDIENTS

Our downloadable ingredients list PDF for this term

https://edu.kiwikitchen.com/Kiwi_Kitchen_School_Lunch_Ingredients.pdf

CANCELLATION

For cancellations **before** the order deadline

1. Please log into your account <https://edu.kiwikitchen.com/edu/orders>
2. Click on the student name on the date you wish to cancel
3. Click on the red '**Cancel Lunch**' button

Credit will be automatically added to your Kiwi Kitchen account.

For cancellations **after** the order deadline

Please email Kiwi Kitchen before 13:00 on the previous working day (and before 13:00 on Friday for Monday orders).

REMINDER MAILING LIST

We send a reminder email each Wednesday to all accounts that have not yet placed orders for the following week.

Once you have created your account, you can unsubscribe or manage your mailing list notification settings on your account page here:

https://edu.kiwikitchen.com/customer_settings/notification/edit

If you have any questions, please contact Kiwi Kitchen directly:

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